

Department of Education
ESL MODIFICATIONS/ACCOMMODATION REPORT for SCHOOL YEAR _____

Student's Name: _____ Grade Level: _____ Home Room _____ School: _____

SUBJECT	1st QTR grade	TEACHER	SUBJECT	2nd QTR grade	3rd QTR grade	TEACHER
Language Arts			Language Arts			
Math			Math			
Reading (level _____)			Reading (level _____)			
Science			Science			
Social Studies			Social Studies			
Chamorro			Chamorro			
Arts			Arts			

1 3 Please check modification/accommodations used for ESL students in your classroom for each quarter and mark the appropriate boxes according to the legend on the left.
 2 4 (1 ==1st quarter, etc.)

ENVIRONMENT

1 3	Provide low-anxiety learning atmosphere.	1 3	Allow student to sit near teacher or near student role models
2 4		2 4	
1 3	Allow breaks between tasks.	1 3	Adjust audio visual and auditory distractions
2 4		2 4	
1 3	Provide a checklist to organize desk and work materials.	1 3	Other
2 4		2 4	
1 3	Demonstrate/model expected behaviors	1 3	None
2 4		2 4	

MATERIALS

1 3	Provide vocabulary listing of key words and terms	1 3	Increase/decrease the number of math word problems
2 4		2 4	
1 3	Adjust the amount of work presented or required to be learned	1 3	Increase/decrease the number of choices in multiple choice questions
2 4		2 4	
1 3	Provide simplified written directions/ instructions	1 3	Post assistive visuals around the classroom
2 4		2 4	
1 3	Use worksheets with fill-in-the-blank, true/false, multiple choice questions	1 3	Other
2 4		2 4	
1 3	Use materials (models, realia etc) appropriate to student's social learning	1 3	None
2 4		2 4	

INSTRUCTION

1 3	Provide hands-on activities, if applicable.	1 3	Check for understanding.
2 4		2 4	
1 3	Allow extra time in class and outside of class to complete work/assignments.	1 3	Provide guided practice.
2 4		2 4	
1 3	Simplify instructions, limit steps.	1 3	Adjust the amount of work presented or required.
2 4		2 4	
1 3	Repeat instructions using simple words and phrases.	1 3	Allow students to tape classroom lectures.
2 4		2 4	
1 3	Use samples of completed work as models.	1 3	Use songs, rhymes, chants, etc. to assist memorization.
2 4		2 4	
1 3	Use graphics and/or visuals.	1 3	Use large-print instructional materials, books-on-tape, electronic translators, etc..
2 4		2 4	
1 3	Write key points on board or overhead.	1 3	Use instructional strategies/methods appropriate to student's social learning
2 4		2 4	
1 3	Provide or allow peer assistance./peer tutoring	1 3	Other
2 4		2 4	
1 3	Cooperative learning groups	1 3	None
2 4		2 4	

ASSESSMENT/GRADING					
1	3	Use portfolios to document progress over time.	1	3	Provide student guides with key concepts and vocabulary in advance of the test.
2	4		2	4	
1	3	Allow tests to be read orally and oral answers in lieu of written responses.	1	3	Use rubric(s) as a scoring tool.
2	4		2	4	
1	3	Accept student generated work (projects, timelines, models, drawings, etc.) that show student learning.	1	3	Use fill-in-the-blank, true/false, matching.
2	4		2	4	
1	3	Allow spelling, punctuation, grammar errors.	1	3	Allow the use of note cards or open book during testing.
2	4		2	4	
1	3	Reduce number of test items.	1	3	Allow extra credit work.
2	4		2	4	
1	3	Allow student to retake test.	1	3	Use alternative evaluative methods
2	4		2	4	
1	3	Allow students more time to take test or to take tests in sections	1	3	Other
2	4		2	4	
1	3	Use a modified grading scale.	1	3	None
2	4		2	4	
Teacher Comments					
1			3		
2			4		

First Semester Signatures:_____
Regular Classroom Teacher_____
Date_____
ESL Coordinator_____
Date_____
School Administrator_____
Date**Second Semester Signatures:**_____
Regular Classroom Teacher_____
Date_____
ESL Coordinator_____
Date_____
School Administrator_____
Date

The ESL Modifications/Accommodations Report Form must be completed each semester by the regular classroom teacher for each student identified as ESL in his/her class.

Forms are due at the end of the first and third quarters on the same date grades are due. These reports should reflect modifications that were done and will be done for the semester.

This form must be turned in to the school ESL Coordinator who must file the form in the student's cumulative folder at the end of the school year.

Completion of this form is a federal mandate as part of the requirements for monitoring ESL student progress.

Any questions regarding this form may be addressed to the school ESL Coordinator and ESL Program office at the Division of Curriculum and Instruction.