

**ESL Program Action Plan  
Part 1  
\_\_\_\_\_ Level (Grades: \_\_\_\_\_)  
ESL Program Action Plan**

**SY \_\_\_\_\_**

**Please provide the following information effective the first day of the school year.**

1. **School Name:** \_\_\_\_\_
2. **School Administrator:** \_\_\_\_\_
3. **Curriculum Administrator:** \_\_\_\_\_
4. **ESL Coordinator:** \_\_\_\_\_
5. **Program Type:**     /   / **Pull Out**                     /   / **Structured Immersion**  
                              /   / **Consultation**   /   / **Sheltered Content**   /   / **Other**

Number	SY _____ Student Population Survey
	Total Number of students enrolled as of SEPTEMBER 30 <sup>TH</sup> of the school year (inclusive of regular students and English learners)
	Total number of English learners (incumbent students plus incoming students from feeder schools) identified as of SEPTEMBER 30 <sup>TH</sup> of the school year
	Total number of <b>new</b> ESL registered – those who are identified ESL for the first time (check Home Language Survey)

Number	SY _____ Personnel Survey
	Total number of teachers (RCT, Chamorro, SpEd and ESL ONLY) at school site for SY _____
	Total number of ESL teachers (only) at school site for SY _____

ESL Teacher's Name	Grade(s) Taught	Subject Taught	Funding Source		Teacher Status		
			Federal	Local	P	C	PNC

PC= Permanent ESL Certified  
PNC= Permanent not ESL Certified  
LT = Limited Term/Contract



## ESL Program Action Plan

**Part 2a**

(1)SY: \_\_\_\_\_ (2) School: \_\_\_\_\_ (3) Coordinator: \_\_\_\_\_

**(4) District Goals**

**SSP, GEPB Goal No. 1:** “All Guam Public School System students will graduate from high school prepared to pursue post-secondary education on-or off-island or to assume gainful employment within the public or private sector.

**SSP, GEPB Goal No. 2:** “All Guam Public School System students will successfully progress from grade to grade and from one level of schooling to another in order to maximize the opportunities to successfully graduate from high school.”

**SSP, GEPB Goal No. 3:** “All Guam Public School System personnel will meet high standards for qualifications and on-going professional development and will be held accountable for all assigned responsibilities.”

ISLA Ayudante’ also supports GDOE Board Policy 312, English as a Second Language (ESL) Program, which addresses the special language needs of students who speak English as a second language (ESL) or English Language Learners (ELL). The ESL Program is guided by the GDOE ESL 2012 Procedural Manual, which serves to guide all stakeholders in the District’s efforts to address equitable treatment in education for all English learners.

**(5) School Level Objectives**

- 1. To identify, assess and place students in classes appropriate to their English language level of proficiency.**
- 2. To provide high level language instruction designed to assist students to meet State academic content and student academic achievement standards as all children are expected to meet.**
- 3. To monitor and evaluate student progress in a regular and timely manner, at least twice a year, using the Modification/Accommodation Repot, student academic grades, standardized test results, progress reports, portfolios, teacher comments and other forms of assessment.**
- 4. To retain, maintain, and update student records inclusive but not limited to the PEP form, Modifications/Accommodations Report Form, Home Language Survey, LAS results, SAT 10 accommodations form, health records, eligibility form, exit forms, and all other documents and correspondence elated to the student’s ESL status.**
- 5. To implement parent involvement activities and methods of meaningful communication regarding school-related information for English learners and parents**
- 6. To participate in at least three professional development opportunities, especially those related to ESL, per year.**

Superintendent’s Initials \_\_\_\_\_ Date: \_\_\_\_\_

Principal’s Initials \_\_\_\_\_

*Guam Department of Education*

## *ESL Program Action Plan*

### *Part 2b*

SY: \_\_\_\_\_

School: \_\_\_\_\_

Coordinator: \_\_\_\_\_

<b>(6) Activities</b> <b>Indicate below what your school will do to meet each of the six objectives of the program</b>	<b>(7) Timeline</b>	<b>(8) Person(s) Responsible</b>	<b>(9) Evaluation/Documentation</b>

## Part 3 ESL Program Action Plan

### (1) Program Narrative

**SY:** \_\_\_\_\_ **School:** \_\_\_\_\_ **Coordinator:** \_\_\_\_\_

1. Provide a **detailed** narrative of your ESL Program. Describe how each applicable program type (sheltered, consultation) is implemented to meet the needs of English Learners. (What is the program type, who does it serve and how are they served?)
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# Part 3 ESL Program Action Plan

## (2) Instructional Plan

**SY:** \_\_\_\_\_ **School:** \_\_\_\_\_ **Coordinator:** \_\_\_\_\_

2. Describe the instructional plan of your ESL Program Type? (Describe what instructional strategies are used, how they meet the needs of English Learners in the different grade levels, how they will improve English proficiency levels, and, how they tie in with your goals and objectives.)

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**Part 3**  
**Secondary Level (6-12) ESL Program Action Plan**

**(3) Program Impact**

**SY:** \_\_\_\_\_ **School:** \_\_\_\_\_ **Coordinator:** \_\_\_\_\_

3. Describe the impact that your instructional strategies will have on: a) the development of English language proficiency? b) academic achievement?

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## Part 3 ESL Program Action Plan

### (4) Support Programs

**SY:** \_\_\_\_\_      **School:** \_\_\_\_\_      **Coordinator:** \_\_\_\_\_

4. What other programs in your school provide additional support to the ESL Program goals and objectives and how do they support the ESL Program?
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# Part 3 ESL Program Action Plan

## (5) Parent Involvement

**SY:** \_\_\_\_\_ **School:** \_\_\_\_\_ **Coordinator:** \_\_\_\_\_

5. How does your ESL program encourage or involve parents? What improvements can be made to increase parental involvement in the ESL program?

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# Part 3 ESL Program Action Plan

## (6) Program Evaluation

**SY:** \_\_\_\_\_ **School:** \_\_\_\_\_ **Coordinator:** \_\_\_\_\_

6. How will you determine that your ESL program activities were met and were successful? How will you know if your instructional strategies worked?

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